

## **Pastoral Council Meeting Minutes**

**Thursday, June 17, 2021**

**6:00 pm**

### **1. Prayer: Monica Vickers**

### **2. Formation: Andrea Kramer**

### **3. Review of Minutes**

- No corrections to be made. Motion to accept minutes, seconded and approved.

### **4. School Update: Kimberly Parker**

- Thanks for all the prayers throughout the year, and all the support of so many people. It was a challenging but successful year, as the school never closed or quarantined. The academic year ended on the 11th for the students
- On the 14th, 50 faculty members, staff, and friends went to a Nationals game. On June 15, the office staff party ended the year.
- Enrollment for 2021-2022 is going quite well.
  - The governor will be announcing plans in July for specifications on physical distancing requirements.
    - For planning purposes, the school is using the February physical distancing guidelines.
    - There will be two classes of every grade.
- Faculty positions for next year:
  - A new Spanish teacher has been added to the faculty..
  - An offer has been extended to a special education teacher.
  - There are two interviews scheduled for the science teacher position.
  - The instructional assistant slots are being filled.
- The federal funding for private schools application has been submitted. Crystal and Ms. Parker are undergoing training on the required systems. Purchases, which may be deferred to the upcoming government guidelines, will be used for items such as new lunch room tables.

### **5. PTPO Update: Kimberly Parker for Jennie Hooker**

- New leadership has been selected for next year. Karen Asta has agreed to become the Parishioner on the PTPO Board.

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## **6. Finance: John Zolper and Dave Vickers**

- A summary of the Proposed FY22 Parish Budget given. The fiscal year starts July 1, 2021.
- Last year was designed with a conservative plan, including a flat budget estimate. The plan included paying back the Paycheck Protection Program (PPP) loan and had a deficit of \$112K. The actual numbers are looking like the budget will come within \$5K, as collections increased with higher usage of Faith Direct more than compensating for the drop in envelope contributions.
- Key changes that helped the 2020-21 budget about to come to end:
  - Planned that the PPP (\$203K) would not be forgiven, but the application to turn it from a loan into a grant was just recently approved. The fiscal year-end report will be adjusted accordingly.
  - The Bishop gave a one-time dividend from the diocese (\$184K), with the caveat that this money cannot be used for routine operating expenses.
  - Unrestricted income of \$46K came in through one time donations outside of the collection line (\$360K).
  - Capital improvements will be higher for next year
- Expenses were estimated to be \$3M but came in at \$2.6M. Some of this was due to cancelled events last year. The upcoming year's budget will include these events and expenses as we resume more of our activities.
- There is a long term capital improvement plan of \$250K over 2020-21 covering the HVAC system, chillers, and the expansion of the columbarium. Improvements under consideration for 2021-22 include the Church floor, the pavers in the front of the church, the repair and/or replacement of church pews, and acquisition of a full grand piano. The estimated budget for all four projects will be \$207K.
- The draft 2021-22 budget includes a lean 2.5% increase in collections and will have a \$23K surplus.
- The organ in need of replacement, with the cost potentially being addressed by the Bishop's dividend. The development of a multi-year (3/5/7) year plan for capital improvements, taking into account anticipated life expectancy of items, is under consideration. The bathroom improvement (estimated at \$400K a few years ago) is still under consideration and is in line after the organ.

## **7. Commission Reports (Questions or Discussion):** Written reports received Tuesday of week of meeting

- Community Service: Sarah Kirk
  - Activities are coming back online.
- Religious Education: Andrea Kramer
  - Nothing to add, no questions.
- Community Growth: Betsy Zolper
  - Nothing to add, no questions.

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- Worship: Pam Burke
  - The schedule is still in flux, with normal meetings trying to balance all the groups while fitting in the safety requirements. We will hopefully be back to “normal” this fall.
  - There will be a Mass of Thanksgiving for pandemic survival.
- Youth: Tom Pell
  - Turner Farm is being used for the work camp and the junior high work camp.
  - Youth Alpha concept for Diocese will be on July 9-10.

## **8. Old Business**

- Father Pat has reviewed the communications guide. A few minor adjustments will be made and it will be ready for adoption and use in the parish.

## **9. New Business**

- None planned

## **10. Eyes and Ears:**

- Observations/Reflections on latest changes in worship processes, parish-wide mailing of updates letter, and other efforts that could be taken to help with “reopening” and welcoming parishioners back
  - The letter explaining the changes has been sent out. This was met with good reviews.
  - Worship processes have been modified to account for the current level of safety.
  - Welcoming parishioners back as their comfort level grows.
  - Thanks to Laura getting the choirs back with alternating schedules, including the youth choir.
  - Some expressed discomfort with unmasked Eucharistic Ministers. Discussion that we request that all the EMs wear masks during the distribution of Communion to address parishioners’ worries. Pam will raise with the Worship Commission.
  - Some Hosts are carrying the taste of hand sanitizer. EMs may need to be reminded of appropriate sanitizer use.
  - Some parishioners with unvaccinated children felt blindsided by the dropping of the mask requirement.
  - The possibility of a regular Sunday evening Mass could be considered as part of an overall Mass schedule change as we come out of the pandemic. There is parishioner interest in a weekly Sunday evening Mass.

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**Closing Prayer:     Father Pat**

- Remember that the Mass dispensation is being lifted June 26-27. Please use common sense on attendance: if you feel sick, please take care of yourself and those who are in church. While the St. Mark livestream Mass will end June 27, there are alternatives online on EWTN and other televised Masses.
- The sound system has gotten difficult with any amplification: The presider microphone is currently broken. The celebrant's microphone is out due to a wavelength problem. Repairs are underway.

**Meeting concluded at 7:17 pm**

**Next Meeting: September 23 at 7:30 pm**

**Scheduled for Room C-103, to be followed by a Pastoral Council social**

## June 2021 Community Growth Activities Report

**Always Our Children (AOC):** No June update.

**Bakers for Funerals:** First funeral reception was Saturday June 12<sup>th</sup>. This is the first that bakers will prepare desserts for in over a year. So good to hear we can continue with this ministry.

**Bereavement:** Summer Grief Gathering June 15 at Turner Farmhouse or via Zoom. Join to share stories and pray whether loss is recent or an old one that you are struggling with. Grief Group - led by Ellen Murphy, starting up in September, meeting the 3rd Tuesday of the month in Activity Center Rm 102

**Care for Our Common Home Ministry (CCH)** – Bishop Burbidge has agreed to forward book *Season for Creation* to Pope Francis through the Apostolic Nuncio. Proposal for Mary Garden site submitted to Fr. Pat.

**Christians in Commerce (CIC)** – Meeting weekly through Zoom.

**Ecumenical Bereavement Ministry through the Becky Love Foundation (BLF):** Bereavement Program - hoping to start a new 9 week series in September.

**Evangelization Ministry:** Starting on June 2nd, the Evangelization Team will offer an opportunity for prayer, music, and fellowship on the 1st and 3rd Wednesday evenings of the month with **Life Group**. Life Group is for those who are wondering, "What's Next" after they have been through Alpha or Following Christ and would like to continue the prayer, music, and fellowship. Each session will be for one hour. Zoom doors open at 7:45. Sessions goes from 8 to 9. **Please contact Sarah Kirk at [skirkbtr@gmail.com](mailto:skirkbtr@gmail.com) or Karen Asta at [karenjasta@gmail.com](mailto:karenjasta@gmail.com).**

**Funeral Receptions:** Resumed June 12<sup>th</sup>.

**Knights of Columbus (Santa Maria Council):** No June update.

**Le Cercle Francais:** Continues to meet via Zoom every Tuesday from 10 to 12 and converse en Francais.

**MOMs Ministry:** Creator of group has been transferred. New administrator monitors Facebook page and gmail account. Not having in-person gatherings due to Covid.

**Movie Night:** Cancelled.

**Newcomer's Committee:** Looking forward to welcoming Newcomers when possible.

**Prayer Requests:** Prayer Requests – We continue to receive many prayer requests that are sent out to our 150+ prayer volunteers. Bill welcomes new members to this group!

**Peace and Justice Committee (PJC):** Not meeting.

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**Prayer Shawl Ministry:** The shawl ministry continues to produce shawls for those in need but haven't met as a group. We will begin our group meetings in August, 2nd Tuesday. We continue to put shawls outside the office but request that no more than 2 be taken at a time. If more than two shawls are needed contact Barbara Johnson. Please leave the name of the recipient of the shawl so we might remember them in our prayers.

**Praying College Moms (PCM):** No June update.

**Pro-Life Committee (PLC):** Seeking new chair.

**Remembrance Ministry:** We have recruited 5 new members over the past month. All was done through personal contacts. This doubles the size of our team, which is wonderful. I did orientation by phone and through email. I put together packets of information, as well as, sympathy cards, prayer cards, and stationery for new members to get started. We are quite pleased to welcome our new team members, who I know will be wonderful for the ministry.

**Senior Ministry (M&M's):** No June update.

**Small Communities of Faith (SCOF):** One SCOF had an in-person bbq in a member's backyard before the summer pause.

**Soup and Stations:** Paused

**Welcome and Information Desk:** No June update.

## Religious Education Report - June 2021

### SACRAMENTS

1. Baptisms: Individual/Private Baptisms continue to be scheduled in June and July. In August, group Services of Baptism will resume, likely once per month as we are not offering Baptism during Mass yet.
2. First Eucharist: A few children will receive First Eucharist on July 10 at the 5:30 pm Mass.
3. Confirmation: Fr. Pat confirmed 85 teens in May and June at three separate Masses.
4. RCIA: Twin 4<sup>th</sup> graders from St. Mark School and two teens are preparing for the Sacraments of Initiation in 2022.
  - a. The Rite of Acceptance will be on August 21 at the 5:30 pm Mass. One teen has already been through the Rite, so only three people will complete it at this time.
  - b. Reception into Full Communion (Confirmation, Eucharist, and Profession of Faith) for 3 adult women is scheduled for July 11 at the 9:00 am Mass.

### ADULT FAITH FORMATION

1. Bible Studies: *Jesus: The Way, The Truth and the Life* continues to meet via Zoom on Monday and Thursday mornings and Tuesday evenings. There are 40 participants.
2. Adult faith formation sessions on Sunday mornings will resume but may not begin until November/December.

### CHILDREN'S FAITH FORMATION

1. 2020-21 RE classes have finished, however, students have until the end of the summer to complete their work.
2. Based on parent and catechist survey results, RE classes are expected to be in-person on Sunday mornings from 9:30-10:45 am as there are enough registrations to justify a class for each grade. No breakfast will be served. This new schedule will allow families to attend the 11:00 am Mass together. Monday may continue to be an online option with a catechist. *My Catholic Faith Delivered* continues to be the homeschool option.
3. 2021-22 RE classes are scheduled to begin on Catechetical Sunday, September 19.

## Worship Commission

### May/June Notes

We've made the switch to in-person masses on Sunday mornings, 9 am and 11 am. These are in addition to Saturday evening mass at 5:30. The 9 am mass has been live streamed but this MAY end at the end in June in conjunction with the lifting of the dispensation for mass attendance.

Holy water will be back in the fonts the last weekend in June.

Additional lectors have been participating in masses. Hymnals are back in the pews. Choirs have resumed rehearsals and will begin singing at masses.

EM's have resumed assisting with distributing Holy Communion. There is no Precious Blood being distributed to the congregation.

Altar servers have not yet resumed being part of our masses. Children have not yet been vaccinated and there is hesitance on bringing them back yet. Maybe in the fall.

The need for additional ushers is dire. There are barely enough to serve at each mass, with no rotation between even and odd months.

NOTE: These are notes from last month's Worship Commission meeting and emails from Laura. We will meet next week.

## Youth Ministry

### Notes on April/May/June 2021 for Virtual Parish Council Meeting

#### Jr. High Highlights:

- Having the last of our Jr. High Friday Nights helped out a bit. Attendance is still down due to Covid.
- The NET Day of Reflection on April 24<sup>th</sup> went well.
- The three Confirmation Masses went extremely well due to more volunteers and staff.
- Middle School WorkCamp will be at Turner Farm this year after HS WorkCamp from June 28 - July 1. Three other parishes (St. Luke, St. Joseph and Christ the Redeemer) will be joining us.
- *Other summer events for both HS and Jr. High will include: Nats Baseball, Mass & Breakfast Tuesdays in July, Splashdown and more.*

#### High School Highlights:

- WorkCamp 2021 will happen at Turner Farm with St. Luke and St. Leo parishes joining us. WorkCamp is scheduled for Sunday, June 20<sup>th</sup> thru Thursday, June 24<sup>th</sup>.
- Steubenville Conference is set for July 23-25 with 14 leaders and youth attending this year. The field house at the university will be at half capacity!
- Sarah Kirk introduced the *Alpha Youth Series* to me as a way of keeping the youth connected during the summer. We are opening it up to other parishes. It will be on July 9&10 from 12:30 – 5:30 pm in the CAC. Free of charge.

#### College Highlights:

- Nothing new to report, though I am sending out a monthly online newsletter to keep them in the loop.

#### Young Adult:

- First Fridays are continuing; there was a hike on June 5th, and another one is being planned.

On another note, this will be the last council meeting for Tom Pell as Youth Commission representative. He had announced earlier that he would step down.

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