



# ST. MARK Catholic Church

called by Christ to Worship God, to Invite all with love, to Nurture our faith, and to Serve others

September 2022

Dear Parishioner,

**Rejoice as the Catholic Community of ST. MARK!** This letter is to share the financial state of **ST. MARK** Parish and kickoff the annual Stewardship Campaign. We begin by looking back at Fiscal Year 2022 (FY22), addressed in the enclosed summary budget for both the Church and the School, then look forward to Fiscal Year 2023 (FY23) and discuss how the Parish can achieve its goals in FY23.

Based on the hard work of Parish Staff and volunteers and the generosity of parishioners, in FY22 that ended June 30<sup>th</sup>, **ST. MARK** Church Offertory income was slightly more than budgeted and expenses were slightly less than expected. At fiscal year-end, the Church had a total operating deficit of about \$140,000 and that was less than projected. **THANK YOU TO ALL WHO CONTRIBUTED.**

FY22 highlights for the Church:

- **ST. MARK** tithing donated \$99,600 to local, domestic and international charities
- Major capital improvement projects started:
  - Refinish and repair church pews
  - Replace church floor
  - Replace church sound system
- A very generous donation of \$416K received for restroom renovation

The ending FY22 balance in the Church's Operating and Unrestricted Accounts was only \$156,049, slightly less than one months of reserve, down from three months at the end of FY21. These are the accounts used for regular parish operations outside of Capital Improvement Projects.

The FY22 financials for **ST. MARK** Catholic School were solid. With increased enrollment, a 2021 Paycheck Protection Program grant, and effective operations, the School ended the year with reserves of \$1.4M. That represents approximately five months of operating expenses which is higher than at the end of FY21, but not excessive as the Diocese looks for greater than eight months of operational reserves for a good rating on this financial metric. These funds come from tuition and are held separate from Church finances.

In June 2022, the Finance Council (FC) reviewed the FY23 Church budget and, after careful consideration, recommended a budget to Father Pat with a projected deficit of \$285,000. Creating a budget without a deficit would result in severe cuts in our parish ministries and already reduced Staff. This budget is highly problematic because it means that, without changes, at the end of FY23 the Church will have no operating reserves on-hand.

In the July/August parish newsletter *Maneline* (go to [stmark.org](http://stmark.org) and click on "Newsletter" on the right), the Finance Council shared historical information on parish income and expenses. Bottom line is fewer households are donating to support the parish. Furthermore, the operating

income for the parish - those funds used for ministries and parish expenses that are separate from funds for Capital Improvements (CI) - have been trending downward since FY18. While the operating income is grim, the CI income is stronger because of generous donations. CI donations will continue to be needed going forward to maintain the aging buildings and infrastructure on our campus.

To address the projected operating deficit, the Finance Council is setting a goal to raise **\$300,000 of additional, unrestricted income for operating expenses** during the 2022 Stewardship Campaign this Fall. **ST. MARK** needs parishioners to pledge and donate \$300,000 *more* in FY23 than they did in FY22 to the unrestricted General Operating Fund. This goal is a significant amount; however, if each of the 1,000 contributing households give an additional \$300 more a year (\$6 a week) or, if all 2,500 parish households give an additional \$120 more a year (\$2.30 a week), then the goal will be met, and the deficit will be eliminated. These numbers are given as examples; we ask each parishioner to consider prayerfully what increase in your contribution you can make to help address the deficit.

A successful Stewardship Campaign means the projected deficit is eliminated, the parish can meet its financial needs, and a vibrant parish life is sustained. Keep in mind, per Diocesan accounting guidelines, the General Fund for operating expenses and Capital Improvement funds are separate and cannot be mixed. We understand these are challenging times economically, culturally, and spiritually. We need your help to eliminate the projected deficit.

In closing, let us pray to the Lord who provides for all:

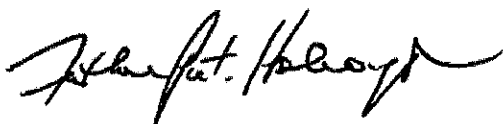
You have called us to be the servants to your Church and to your people.  
We ask for the grace of Your guidance.  
May the true needs of our Parish and the common good of all be our concern.  
May Your will become our will.  
As we face these challenging and difficult times, we ask for Your blessings for the spiritual and financial well-being of **ST. MARK** Parish.

Father Pat and the Finance Council want to thank the many parishioners who have contributed their Time, Talent and Treasure over the past year to support the Parish. **THANK YOU ALL!**  
**We are truly grateful.**

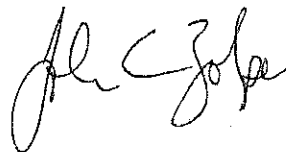
***Rejoice as the Catholic Community of ST. MARK!***

Be assured of our continued prayers for you.

And may you rejoice always in the Lord's blessings to you –



Father Patrick Holroyd  
Pastor, **ST. MARK**



John Zolper  
Chair, Finance Council

**ST. MARK Parish**  
**Report to Parishioners**  
**FY 2022 Financial Report (Year Ended June 30)**

	Church	School	Parish	Notes
<b>REVENUE SOURCES</b>				
Offertory/Collection Income	1,898,889	-	1,898,889	FY2022 Collection Income exceeded FY2021 by \$18,726. THANK YOU!
School Tuition Related Income	-	3,164,605	3,164,605	K-8 & Preschool Tuition, Application Fees, Registration Fees, Student Support Service Fees.
Liturgical/Sacramental/Music	7,048	-	7,048	
Faith Formation	112,995	-	112,995	Religious Ed, Adult Ed, Youth Ministry
Service & Community Growth	126,963	-	126,963	Poor Box Donations; Small Communities of Faith, Pro-Life Committee; M&Ms, ESL Classes, CYO Sports, Scouts
School Student Services Income	-	314,542	314,542	Hot Lunch & Milk, Chromebooks, Dress Down Days, PTPO Student Activities
Restricted Capital Improvements (CI)/Green Envelopes	694,614	-	694,614	Includes \$416k donation restricted to future restroom renovation
Restricted Donations Other than Capital Improvements	-	48,050	48,050	Student Support Services
Unrestricted Donations (including QCD, Stock, Donor-Advised, Memorials) & Other Income	293,249	137,134	430,383	Includes IRA/Qualified Charitable Distributions. Many thanks to all who have given this way!
Development/Fundraising Income	-	91,518	91,518	PTPO Lion Laps; School Annual Appeal; 2021 Stewardship Campaign donations are included in Offertory/Capital Improvements above
<b>TOTAL OPERATING INCOME</b>	<b>3,133,758</b>	<b>3,755,849</b>	<b>6,889,607</b>	
<b>EXPENDITURES</b>				
Clergy Salary & Benefits	73,069	-	73,069	
Staff Salaries & Benefits	1,187,908	2,631,488	3,819,396	
Liturgical/Sacramental/Music	40,348	-	40,348	
Faith Formation	100,658	-	100,658	Religious Ed, Adult Ed, Youth Ministry
Service & Community Growth	158,257	-	158,257	Poor Box Distributions, FACETS, Small Communities of Faith, Pro-Life Committee, M&Ms, ESL Classes, CYO Sports, Scouts
Tithing Allocation Grants	99,600	-	99,600	As a Tithing Parish, 5% of Offertory is set aside to be distributed as Grants
School Instructional	-	183,805	183,805	Includes Textbooks, Workbooks, Classroom Materials, Instructional Computer Programs
School Student Services Expense	-	149,546	149,546	Hot Lunch & Milk, Chromebooks, Dress Down Days, PTPO Student Activities
Facilities & Utilities	543,731	16,967	560,698	Building Maintenance, Supplies, Utilities, Property & Casualty Insurance
Administrative, Office, Technology	199,708	195,328	395,036	Offertory, Supplies, Printing, Postage, Telephone, Computer Equipment, Software & IT Support
Development/Fundraising Expense	-	11,685	11,685	PTPO Lion Laps; School Annual Appeal
Diocesan Assessments	221,144	-	221,144	Operating Assessment, Tuition Assistance & Arlington Herald
<b>TOTAL OPERATING EXPENSE</b>	<b>2,624,423</b>	<b>3,188,819</b>	<b>5,813,242</b>	
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>509,335</b>	<b>567,029</b>	<b>1,076,364</b>	Church includes \$416k CI donation restricted to future restroom renovation
<b>OTHER INCOME &amp; (EXPENSE)</b>				
Bequests & Insurance Claims	30,927	-	30,927	
Capital Expenditures	(343,768)	-	(343,768)	Church Pews Refinishing; Floor Replacement; Sound System
<b>NET OTHER INCOME (EXPENSE)</b>	<b>(312,841)</b>	<b>-</b>	<b>(312,841)</b>	
<b>NET SURPLUS/(DEFICIT)</b>	<b>196,494</b>	<b>567,029</b>	<b>763,523</b>	Church includes \$416k CI donation restricted to future restroom renovation

Income Statement

**ST. MARK Parish**  
**Report to Parishioners**  
**FY 2022 Financial Report (Year Ended June 30)**

Balance Sheet

	Church	School	Parish	Notes
<b>ASSETS</b>				
Operating Checking Accts - Church/School	28,499	368,567	397,066	
Operating Checking Acct - PTPO		163,022	163,022	
Operating Savings Acct	300,593	1,229,955	1,530,548	
Tithing Savings Acct & Poor Box Checking	147,003	-	147,003	
Capital Improvements & Extraordinary Dividend Savings Accts	855,554	-	855,554	Includes \$416k restricted to restroom renovation and remaining balance of extraordinary dividend paid by Diocese in FY21
Other Assets - Petty Cash & Receivables	19,993	56,441	76,434	FY 2022 program & school fees billed and payments received after July 1.
<b>TOTAL ASSETS</b>	<b>1,351,641</b>	<b>1,817,985</b>	<b>3,169,626</b>	
<b>LIABILITIES</b>				
Accounts & Liabilities Payable	229,216	251,190	480,406	FY 2022 expenses incurred by June 30, 2022 but paid after July 1.
Deferred Revenue - Fees for FY2023 Paid in FY2022	2,275	132,775	135,050	School Fees include registration fees for the 2022-2023 year.
Other Liabilities - National & Diocesan Collections, Mass Intention Stipends	7,414	-	7,414	These funds are temporarily held by the Parish before being disbursed.
<b>TOTAL LIABILITIES</b>	<b>238,905</b>	<b>383,965</b>	<b>622,870</b>	
<b>NET ASSETS</b>				
Unreserved Funds	156,049	1,411,020	1,567,069	
Reserved Funds - Capital Improvements & Extraordinary Dividend	774,909	-	774,909	"Reserved Funds" are set aside for Donor-requested purposes (Capital Improvements & Student Support Services) or Specific Ministries (Poor Box or Tithing Allocation Grants) and cannot be used for operating expenses.
Reserved Funds - Tithing, Poor Box & Other Ministries	181,778	-	181,778	
Reserved Funds - Donations for FY2023 Received in FY2022		23,000	23,000	
<b>TOTAL NET ASSETS</b>	<b>1,112,736</b>	<b>1,434,020</b>	<b>2,546,756</b>	
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b>1,351,641</b>	<b>1,817,985</b>	<b>3,169,626</b>	